

### **EFFEE BEHAVIOR POLICY**

## PURPOSE:

After-school enrichment offers children extra time to learn and play in a positive environment. To ensure programs run smoothly, all students are expected to demonstrate cooperative behavior. When behavior disrupts the positive learning environment, it must be addressed promptly. While such incidents are rare, this policy outlines the steps to follow if they occur. Each situation is unique and will be handled accordingly. Please note, no 504 or IEP accommodations will be implemented during Enrichment programs. If you have any questions or concerns, please contact our Program Facilitator.

## **COORDINATION:**

Behavior incidents will be managed by the EFS Program Facilitator in collaboration with parents.

#### **BEHAVIOR ACTIONS:**

# 1. Moderately Disruptive Behavior

- Instructors should report moderately disruptive or disrespectful behavior to the EFS Program Facilitator (onsite moderator) the same day.
- A brief written report describing the incident must be submitted to the Program Facilitator that evening.
- The Program Facilitator will notify the parents.

## 2. Serious Offenses

- For more serious incidents, instructors should inform the Program Facilitator during or immediately after class.
- o Parents will be notified promptly, either at dismissal or shortly thereafter.
- Instructors should not contact parents directly without first coordinating with the Program Facilitator.

# 3. Persistent or Severe Behavior

- A child may be removed from the program for the remainder of the term if:
  - They repeatedly refuse to control their behavior or speech,
  - They intentionally strike, physically harm, or bully another child, or
  - They continue moderately disruptive behavior after two warnings.